

BROUGHTON IN AMOUNDERNESS PARISH COUNCIL

Minutes of the Parish Council Meeting
Held at Toll Bar Cottage, Garstang Rd, Broughton.
Tuesday 19th July 2022 at 7.30pm

Present: Cllrs. Mrs. P. Hastings, P. Bunting, N. Parkinson, L. Brown, & Cllr. M. Bell.

In attendance: Mrs. C. Worswick – Clerk

The Chair wanted to record her thanks and that of all the members past and present to the Clerk for her hard work over the last 22 years for the Parish Council.

Members of the public who wish to raise issues

Mr. Moss requested an update on the parking issues since the meeting with the Deputy Police Crime Commissioner.

Cllr Hastings reported that he has

- met with the Headteacher from the High School about working with the young people and their parents to discourage illegal parking and to improve road safety
- he had arranged a meeting arranged with the head teacher, county and parish cllrs. but this been delayed until September.

Cllr Hastings reported on:

- discussion with LCC over rumble strips or narrowing at the village centre entrances.
- the crossroads are being re-looked at by LCC – bearing in mind the new development – we are waiting for a response with a “STOP” sign being discussed.
- Issues with parking outside Co-op – exploring putting posts up in place to designate pavement area
- General parking in the village - on 5 separate visits – 32 fines issued.
- Still pursuing yellow lines on main road, Sandygate Lane and off Woodplumpton Lane

Concern was expressed about the damage to the paved road surface at the war memorial It was agreed for the Clerk to write to Wainhomes asking them to reinstate the road by the War Memorial.

1. Apologies for absence.

Apologies were received and accepted from Cllr. Mrs. L. Oldcorn and Cllr. S. Sargeant.

2. Declarations of Interests-

None.

3. Confirm minutes of the Annual Meeting of the Parish Council held on 21st June 2022 (already circulated)

The minutes of the Parish Council meeting held on 21st June 2022 were confirmed and signed as a correct record.

4. Reports from meetings and agree actions from committees that are not part of the agenda

Cottage Management Committee – cancelled due to holidays.

Finance Committee - not held.

Preston Tree Strategy Consultation Workshop – 06.07.22

Cllr reported that herself and Ct. Cllr. Sue Whittam had attended the above event. Parish Councils have not been consulted on this. P.C.C. has not got many green canopies apart from the parks and they want us to look at our parishes.

Broughton High School meeting – 23.06.22

Cllr Hastings and Cty. Cllr. Sue Whittam met with Janet English by about the fact that they cannot use the school field and haven't had a sports day in 3 years. They asked the PC to provide CiL money towards replacing the drainage on the field. The actual drain doesn't have a decent flow it is blocked. The drainage in the top corner has improved due to the development off Sandygate Lane, but the rest of the field has poor drainage/blocked/inadequate field drains with large holes have started to appear on the playing fields making it unsafe to use. Cllr Hastings explained to them that to qualify for CiL funding the field would have to be used also by the community, but school are not happy with this due to safeguarding and other issues.

It was **resolved** to write to LCC re the blocked drains.

5. Items for consideration

i) Appointment of Clerk

Angela Nicholls has been appointed as the new Clerk and was duly introduced to the members of the Parish Council. It was **resolved** to confirm her appointment. IT equipment has been purchased and a handover is being held.

Her signature is to be added to the bank mandate.

ii) Cottage

Cllr. Hastings reported that she had met with the cottage staff and it was agreed that they should close for 1 day a month so they can catch up with paperwork, rotas etc. She has confirmed with them that they need detailed timesheets if claiming overtime.

The meeting with the solicitor is to be rescheduled for September, when hopefully the CiC will be formed. This is to be separate meeting than the normal PC meeting.

The Lottery report has been sent and the third lottery payment of £13,026.00 has been received and will be transferred to the Cottage account. The lottery require more detail in the cottage accounts. Clerk and Chair to work on this.

iii) Public Rights of way – Local Delivery Scheme 22-23 and Lengthsman duties

It was resolved to opt in to both the Public rights of way scheme and the biodiversity scheme as the lengthsman has done this type of work in other parishes and knows what is expected.

Cllrs. Brown and Parkinson had a 3 monthly review meeting with the lengthsman and are very happy with the standard of work. It was agreed that he should start doing work on the public rights of way.

It was **resolved** to increase his contract to 2 days work a week which will be funded by Cil , longer term a portion of CiL will be ring-fenced for a period of time to cover this which will be agreed at the November budget challenge.

iv) Grass-cutting on King George V Playing field

Barton Grange have supplied a quote to cut and mark up the football pitch for the use of the Tom Finney team. This will be added to the current contract.

- 15nr cuts during the growing season April to October, cuttings left in situ
- Initial setting out and white lining
- Overmarking every 2 weeks during playing season

Total cost £600.00 plus VAT for 2022/23. It was **resolved** to accept the quotation and the Clerk is to confirm. This will be funded from CiL .

v) Mosque - Statement of case

At the request of the consultant team Cllr Hastings is to measure Durton Lane, to check the detail in the submitted plan.

Cllr Hastings confirmed that all documents have been submitted. Currently the BPC as rule 6 body is unhappy with the Applicant/BPC submitted S106.

The dates of the Inquiry were circulated. The social media Cllr is to remind people of the dates. A separate meeting of Cllrs with any resident who wish to speak is to be arranged to ensure that there is no repetition of evidence.

Cllrs were asked if they felt the omission of the minaret would make the design more acceptable they did not feel this would make any difference.

vi) Revised Financial Standing Orders

It was resolved to look at this at the September meeting.

vii) Parish Action Plan

a) KGV Field

Cllr Hastings reported that Wainhomes has agreed to pay for the topographical survey on the playing field. This to make sure the car park can be extended and to find the best site for the playground when it is re-sited. The new proposed acquisition of land will become parkland with an access road from Whittingham Lane and a possible site for allotments and a community hall.

b) Acquisition of land

There have been no further responses from the other landowners contacted, progress is being made with Emery/Wainhomes/Dickson Trust

c) Traffic & parking issues

Please see above.

viii) Litterbins and benches

A survey of the litterbins has been undertaken by PCC and all the bins need replacing and some re-siting at a total cost of £6963.35. They will pay for 1 bin. It was **resolved** to go ahead with the quotation and to be funded by CiL.

The lengthsman is to look at the bench on Whittingham Lane which needs repairing.

ix) Defibrillator

Discussion took place on whether a public access defibrillator should be placed at Sunningdale as per their request.

It was **resolved** to write to Gateway to see if they would put one up on their new building at the crossroads when it is completed or if they would also put one at Sunningdale. If one is not to be sited at the crossroads development the next site to be looked at would be the Toll Bar Cottage

Although not on the Agenda it was noted that no response had been received from Midas (crossroads development) as to whether the “Blue Plaque” that was on the previous building would be put on the new building. The original has been lost but Preston Historical Society can arrange for new one at £450. It was agreed to write again to Midas and copy to Gateway.

6. Planning applications

- i) There were no planning applications to consider.

The Durton Lane enquiry is to be held on 16th & 27th August.

7. It was **resolved** to approve the Management accounts and bank reconciliation for m/e 30th June 2022.

8. To approve the following payments/receipts:

Receipts

General fund

National Lottery Community fund	£13,026.00
M. O’Sullivan – Lettings – German class	£100.00
Reimbursement from TBC – Footrest – donation to Jubilee	£123.50
Reimbursement from TBC – Scouts – donation to Jubilee	£240.00

Cil fund

Toll Bar Cottage

Payments

General fund

P. Heise – Lengthsman	£480.00
Employee salaries – June 22	£3815.84
HMRC – June 22	£805.85
Footworks – Jubilee event	£48.44
E. Ryan – Newsletter	£70.00
Barton Grange – Grasscutting 50%	£2436.00
Viking – Stationery items	£146.80
Moore & Smalley – Internal audit March 2022	£876.00
Preston Concert Band – Jubilee event	£200.00
PCC – Leaflet & poster	£78.60
PCC – Election recharges 22	£1901.01
PCC – Leaflets 3 x 50 each	£5.85
S. Gorton – Web maintenance	£263.75
Viking – Cupboard	£416.35
P. Hastings – Zoom July 22	£14.39
Moore & Smalley – QB license	£36.00
Moore & Smalley – Payroll servs – Apr – June 22	£141.12
C. Worswick – Bookkeeping TBC	£825.00
C. Worswick – Home work allow & postage	£31.44
Blue Moon – laptop & printer	£762.95

Cil fund

Broughton & District Club – CiL grant	£4000.00
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Toll Bar Cottage

CKS Catering – fly killer
Dukes plumbing

£105.46
£90.00

Future meeting dates

Cottage committee: 23rd August 2022

CiC Forbes solicitors: 16th August cancelled rearranged for the 20th September 2022

It was agreed to meet monthly from September. Provisionally this will be on the 1st Tuesday with Finance meetings alternating with full Parish Council meetings. All meetings are at 7.30pm.

Parish Council Meeting	6 th September 2022
Finance Committee Meeting	4 th October 2022
Parish Council Meeting	8 th November 2022
Finance Committee Meeting	6 th December 2022
Parish Council Meeting	3 rd January 2023
Finance Committee Meeting	7 th February 2023
Parish Council Meeting	7 th March 2023