

Broughton in Amounderness Parish Council

Mrs A Nicholls
Clerk to the Council

Toll Bar Cottage
476 Garstang Rd
Preston
Lancashire
PR3 5JB

1st November 2022

To All Councillors

Notice of Meeting

You are summoned to attend the **Parish Council Meeting** on Tuesday 8th November 2022 at 7.30pm at Toll Bar Cottage.

Agenda

The Chair will call the meeting to order.

OPEN FORUM Please indicate if you wish to speak and state your name and address
Before the formal meeting agenda starts, there is an open forum, which is an opportunity for Parishioners who wish to raise issues. This part of the meeting is not minuted but the Clerk will record notes of the issues raised. If there are any issues that cannot be dealt with during the forum the Clerk, may be asked to place the item on the next agenda. Matters requiring a Council decision or support must be included as a specific Agenda item.

- 1. Apologies for absence.**
- 2. Declarations of Interests-**
Members are reminded of the requirement to disclose any interest in any matter to be discussed at this meeting.
- 3. Confirm minutes of the Annual Meeting of the Parish Council held on 6th September 2022 (already circulated)**
- 4. Reports from meetings and agree actions from committees that are not part of the agenda**
 - Cottage Management Committee: 20-09-22
 - Finance Committee: 18-10-22

5. Items for consideration

i) Update Parish Action Plan

- **Street Furniture & flower beds**
- **PROW & A6 layby**
- **Business case for New green space**
- **Progress with Traffic & parking issues**
- **KGV Carpark & play area**

ii) Lengths-man

To update the Service Level Agreement and agree a start date for the additional time agreed

iii) Toll Bar Cottage

Progress update for charity formation
Lottery visit and report

iv) NJC Pay award April 2022

To agree back payment of the pay awards to April 2022 & review the scale points for all current staff. (Includes cottage staff)

v) Village Information session 26th November

To discuss content of this event.

vi) Parish Council Website and the new Broughton Parish Community Charity website. Quotes provided from Easy Website

6. Planning applications

i) To consider the following planning applications:

Application Number: 06/2022/1250

Proposal: Single storey rear extension

Site Address: 118, Redwing Drive, Preston, PR2 9AS

Application Number: 06/2022/1242

Proposal: Single storey rear extension

Site Address: 7, Redwing Drive, Preston, PR2 9AT

Application Number: 06/2022/0888

Proposal: Single storey and two storey rear extension, single and two storey side extension, porch extension, front and rear dormers and roof alterations

Site Address: 21, Whittingham Lane, Preston, PR3 5DA

To be updated on the current appeals & call in.

7. **To consider and approve the Management accounts and bank reconciliation for m/e 31st October 2022**

To approve the attached Bank Reconciliations for

1 Broughton Parish Council

2 Broughton Reserve Account

3 Toll Bar Cottage

To approve the Financial information

1 Broughton Parish Council

2 Toll Bar Cottage

- . To approve the following payments/receipts:**

Future meeting dates:

Budget Challenge: 18-11-22 4-8pm TBC

Village Information Session: 26-11-22 10-12md Wilson Room, Broughton Club

Cottage committee: 29-11-22 7pm zoom

Finance Committee: 06-12-22 7.30pm TBC

Parish Council meeting: 03-01-23 7.30pm TBC

Yours sincerely

Angela Nicholls Clerk