

Broughton in Amounderness Parish Council

Mrs A Nicholls
Clerk to the Council

Toll Bar Cottage
476 Garstang Rd
Preston
Lancashire
PR3 5JB

30th May 2023

To All Councillors

Notice of Meeting

You are summoned to attend the **Parish Council Meeting** on Tuesday 6th June 2023 at 7.00pm at Toll Bar Cottage.

Agenda

The Chair will call the meeting to order.

OPEN FORUM Please indicate if you wish to speak and state your name and address
Before the formal meeting agenda starts, there is an open forum, which is an opportunity for Parishioners who wish to raise issues. This part of the meeting is not minuted but the Clerk will record notes of the issues raised. If there are any issues that cannot be dealt with during the forum the Clerk, may be asked to place the item on the next agenda. Matters requiring a Council decision or support must be included as a specific Agenda item.

- 1. Apologies for absence.**
- 2. Declarations of Interests-**
Members are reminded of the requirement to disclose any interest in any matter to be discussed at this meeting.
- 3. Confirm minutes of the AGM and APM held on 2nd May 2023 held on (already circulated).**
- 4. Reports from meetings and agree actions from committees that are not part of the agenda**
 - Cottage Management Committee: 23rd May 2023
 - Finance Committee:- 6th June 2023
- 5. Items for consideration**
 - i) Traffic Issues**
 - A) SPID Locations** To consider the locations for additional SPID poles
 - B) Additional SPIDs** To resolve if to purchase additional SPIDs or rotate the ones the Parish Council already owns
 - C) SPID data** To consider how the data from the SPIDs will be used to progress with traffic calming measures

ii) **Lottery** To report on the meeting with the Lottery

iii) **Action Plan: updates**

- A) To discuss the issues raised at the recent VIS
- B) To report on the KGV field & Broughton Masterplan
- C) To report on progress with the Neighbourhood Plan review

iv) **Charity** To review email from AW chair

i) **HMRC** To review the progress with the VAT registration.

ii) **Planters** To consider the offer from residents to purchase two concrete flower barrels for the entrance to Willow Tree.

iii) **Annual return and Statement of Assurance – y/e 31st March 2023**

Members are required to approve the Annual Return and Statement of Assurance for signature by the Chairman and Clerk prior to submission to the External Auditors.

6. Planning applications

Application Number:

7. To consider and approve the Management accounts and bank reconciliation for m/e 31st May 2023

i) **To approve the attached Bank Reconciliations for**

- A) Broughton Parish Council
- B) Broughton Reserve Account
- C) Toll Bar Cottage

ii) **To approve the financial information**

- A) Broughton Parish Council
- B) Toll Bar Cottage
- C) To approve the following payments/receipts:

Future meeting dates:

Cottage Management Committee: 4th July

Finance scrutiny meeting will take place at 6:15pm and the main meeting will continue at 7pm -18th July 2023

Yours sincerely

Angela Nicholls Clerk