

Broughton in Amounderness Parish Council

Proceedings of the Parish Council Meeting held on
Tuesday 12th January 2025 at 7:30pm

Present:

Cllr. P Hastings
Cllr. N Parkinson
Cllr. L. Brown
Cllr. M Bell
Cllr. P Bunting

Jessica Dibble (Parish Clerk)

External attendees:

City Councillor S Whittam (Observer)
Mrs A Calvert (Speaker)
Mrs L Campbell (Speaker)
PCSO Amy – 7079 (Speaker)
PCSO Chloe – 7078 (Speaker)

Min 2101107 Welcome from Chair

Meeting opened at 19:30

The meeting was called to order at 7:25 PM by the Chair, Cllr. P Hastings, who welcomed all members of the Council and the public.

Min 2101108 Apologies

Cllr. S Sargeant
Cllr. L. J Oldcorn
County Councillor S. Whittam

Min 2101109 Declarations of interests

Cllr. P Hastings declared an interest in the grant request submitted by Woodplumpton Primary School (Item 7.2).

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Min 2101110 Approval of Minutes

It was resolved to sign the minutes of the full council meeting held on the 12th December 2024 as a correct and accurate record.

Proposer: Cllr. P Hastings
Seconder: Cllr. N Parkinson

Min 2101111 Public Time

Public Speakers PCSO 7078 and PCSO 7079.

PCSO Chloe Pearson provided an update on recent policing matters within the parish.

A burglary was reported on Woodplumpton Lane on the 19th of January, where entry was forced into a garage and a set of golf clubs was stolen. Unfortunately, no CCTV footage was available to assist with the investigation.

Concerns were raised regarding nuisance incidents in the area. Off-road bikes had been reported on a new-build estate on D'urton Lane, and the location had been added to patrol plans. An abandoned vehicle had been referred to the council's neighbourhood team for further action.

On the 11th of January, an attempted theft of oil occurred at the Italian Orchard, but the individuals left when challenged, and no further reports had been received. Additionally, on the 8th of January, copper piping was stolen from a new-build estate on Heron Drive, and on the 1st of January, reports were received of a suspicious male looking into vehicles in the same area. A previous incident on the 18th of December involved a group of travellers present at the Marriott Hotel.

PCSO Pearson further noted that there had been six recorded road traffic collisions since the 1st of December. A theft of a vehicle occurred on Sunningdale, where two males were seen stealing a van; however, the available CCTV footage was too blurred to provide any further details.

To enhance community engagement, a coffee morning was proposed for the 30th of January at the Toll Bar Cottage, scheduled to take place at 11:00 AM.

Council acknowledged the report and noted the updates provided.

Two members of the public (PCSO's) left the meeting at 19:40

Second Public Speakers Mrs Calvert and Mrs Campbell.

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During public time, representatives from Woodplumpton Primary School and the PTFA attended to present their ongoing fundraising efforts and to provide additional support following their recent grant request.

Mrs Calvert outlined a three-phase project aimed at improving the outdoor learning spaces at Woodplumpton Primary School to enhance both education and recreational activities for the children.

She explained that the first phase of the project, costing £9,505, was nearly complete and had focused on groundwork improvements in the KS1 area. This had been fully funded by the school, with contributions from Woodplumpton Parish Council amounting to £4,000, alongside a small donation from the school governors.

The second phase, requiring £8,720, would involve installing outdoor learning equipment such as a pulley system, weighing scales, and a water wall to provide children with opportunities for hands-on learning in physics and maths through creative play. This area, accessible directly from the KS1 classrooms, would benefit Reception, Year 1, and Year 2 pupils and be incorporated into their curriculum learning.

The third and final phase, with a cost of £7,745, aimed to install a Multi-Use Games Area (MUGA), which would be available to the entire school, helping to develop teamwork skills, promote physical activity, and improve mental well-being and concentration in class.

It was highlighted that while phase one had been successfully funded, they were still actively fundraising for phases two and three. Mrs Calvert confirmed that she had secured a £3,000 grant from the Duchy of Lancaster Benevolent Fund and had submitted additional grant applications while also exploring other funding opportunities.

It was noted that their usual fundraising events, including a Silent Disco, Welly Walk, and Summer Fayre, had been affected by a reduction in financial contributions from both local businesses and parents due to current economic pressures.

It was emphasised that a significant number of Woodplumpton pupils reside within Broughton Parish and, with new housing developments in the area, this number is expected to increase. As a feeder school for Broughton High School, they stressed that investing in Woodplumpton Primary would have long-term benefits for the wider community, ensuring that children transition to high school well-prepared, which in turn would support the school's reputation and contribute to the overall desirability of the area.

Due to the declared interest, Cllr. P Hastings left the room at 19:41 and did not participate in the discussion or decision-making process regarding this item.

*Two members of the public (Woodplumpton Primary representatives) left the meeting at 19:53
Cllr. P Hastings returned to the meeting at 19:54*

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Min 2101112 Statutory Business

Council reviewed the planning applications previously circulated by the clerk and the following observations were made:

Application number: 06/2024/1288

Broughton Coe Primary School, Church Lane, Broughton, Preston, PR3 5JB

Erection of extension to New School Hall building comprising 6no. classrooms, 1no. Design Technology classroom, meeting rooms and ancillary space (Article 24 consultation)

Council comments: No objections, however, council would like the school to ensure adequate parking provisions are made.

Cllr. Bell agreed to meet with the headteacher to discuss these concerns.

Application number: 06/2024/1213

1no. replacement dwelling, detached garage, boundary wall and vehicular access onto Durton Lane, following demolition of existing dwelling and attached garage (pursuant to 06/2024/0330 to seek variation of condition no.1 approved plans)

Council comments: No objections.

Application Number: 06/2024/1190

Land to rear of, Slaters Farm, 207 Whittingham Lane, Broughton, Preston, PR3 2JJ
1no self-build dwelling.

Council comments: No objections.

Min 2101113 Grants

7.1 Update on progress of CIL grants

Tom Finney Football Club – Toilet/ Shower Block Refurbishment.

Following the recent concerns regarding the fire exit, it was noted that the preschool has since received a comprehensive fire risk assessment. A solution for the fire door has been identified and Pete Mason has engaged with Preston City Council, who plan to commence work in the next 2-3 months. It was enquired whether, if necessary, the Parish Council would consider carrying over the grant funding to the next financial year.

7.2 Grant request – Woodplumpton Primary School

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Due to the declared interest, Cllr. P Hastings left the room at 20:03 and did not participate in the discussion or decision-making process regarding this item.

The Council reviewed the grant application submitted by Woodplumpton PTFA, requesting financial support for the refurbishment of the outdoor area at Woodplumpton St Anne's CE Primary School and the resurfacing of the school's football pitch.

After careful consideration, the Council decided not to approve the grant request on this occasion. Members acknowledged the value of the proposed project but felt that there were other priorities within Broughton Parish requiring financial assistance. As the applicant organisation is located outside the parish boundary, the Council recommended that the PTFA contact their own local parish council for funding opportunities.

This decision was made in alignment with the Council's commitment to prioritising financial support for initiatives directly benefiting residents within Broughton Parish.

Resolution: The grant application was declined. The Clerk to inform the applicant of the decision and advise them to seek alternative funding from their local parish council.

Cllr P Hastings returned to the meeting at 20:20

7.3 Enviro Grant

Cllr. Hastings has submitted the Enviro grant request, which has successfully advanced to the next stage in the review process. Cllr. Hastings is scheduled to meet the representative next week to discuss the application. The grant request amounts to £29,764.00 and aims to support new furniture, tree planting, and ditch clearing for the newly refurbished Park.

Council will be notified if the Enviro Grant request has been successful In time for its next full council meeting in March.

Min 2101114 Broughton Neighbourhood Development Plan

8.1 PAP

The Chair circulated the draft version of the Parish Action Plan and requested that Councillors conduct a thorough review, submitting any proposed amendments for further consideration.

It was noted that the plan remains in draft form and requires additional refinement. The Chair highlighted the intention to include Toll Bar Cottage, along with other necessary revisions, before finalising.

8.2 Progress of Neighbourhood Plan Review

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The Chair provided an update on the consultation responses received regarding the Neighbourhood Development Plan.

United Utilities submitted feedback on Policy NE3 (Drainage) and Policy RES2 (Groundwater), along with various points from the Parish Action Plan relating to drainage and flooding. These comments have been acknowledged and will be taken into consideration where appropriate.

Preston City Council identified several grammatical errors within the document, which have now been reviewed and corrected.

Cassidy and Ashton, representing the Muslim community of North Preston, requested amendments to include recognition of the approved mosque site, support for the allocation of a cemetery, and the inclusion of a community facility within the plan.

The Environment Agency recommended specific wording changes to Policy NE2. These suggestions have been reviewed and will be implemented as appropriate.

Finally, Hollins Strategic Land submitted an appeal for the inclusion of a site off Garstang Road.

Min 2101115 Financial Matters

- a) Council to note the verbal report from the Chair of Finance, Cllr. N Parkinson.

Cllr. N Parkinson provided Council with a summary of discussion following the Finance Committee meeting.

It was noted that the Finance Committee have approved the second CCLA investment account formation in alignment with the new financial year.

It was also recommended that the Parish Councils Precept request be increased to £45,000.00 to account for the additional expenditure required for the community asset (Toll Bar Cottage).

- b) Council to review and note the accounts to date and note any recommendations from the chair.

Councillor N. Parkinson, Chair of Finance, presented the current status of the Council's bank accounts. The following reports were summarised to Council by the Chair of Finance: Profit and Loss, Actual vs. Budget, Bank Reconciliations and transactions to date.

All transactions made between 10th December and 14th January 2025 were authorised.

Proposer: Cllr. N Parkinson
Secunder Cllr. M Bell

The balances of each account were noted as:

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Unity Trust Bank (Reserves):

- Balance as of last Full Council (10.12.2024): £36,147.10
- Outgoing: £14,408.84
- Incoming: £3,631.96
- **Balance as of 14.01.2025: £25,370.22**

Unity Trust Bank (CIL Interest)

- Balance as of last Full Council (10.12.2024): £27,395.75
- Outgoing: £0.00
- Incoming: £7,343.11
- **Balance as of 14.01.2025: £34,738.86**

Unity Trust Bank (CIL)

- Balance as of last Full Council (10.12.2024): **£28,004.62**
- Outgoing: £0.00
- Incoming: £0.00
- **Balance as of 14.01.2025: £28,004.62**

CCLA:

- Balance as of last Full Council (10.12.2024): £900,000.00
- Outgoing: £0.00
- Incoming: £0.00
- Balance as of 14.01.2025: **£900,000.00**

Total Assets:

Unity:	£88,113.70
CCLA:	£900,000.00
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Total Assets:	£998,113.70

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- c) Council to review finance reports circulated such as profit and loss, budget V's Actual and transactions to date.

The Chair of Finance provided councillors with a review of each report during item 9.1 which formed the basis of the Finance Chairs verbal report to Council.

Min 2101116 Precept Request

Following a comprehensive review and careful scrutiny of the budget and financial requirements, the Council unanimously resolved to submit a Precept request of £45,000 to Preston City Council. This decision reflects a thorough assessment of the Parish's needs and ensures the necessary funding to support the agreed priorities in the coming year.

Min 2101117 Policy and Governance

- 11.1 Clerks Schedule of Delegation – The Council reviewed the Clerks Schedule of Delegation in detail. Following consideration, it was unanimously resolved to approve and ratify the policy as presented.
- 11.2 Vexatious Requests Policy – The Council conducted a review of the Vexatious Requests Policy. After discussion, it was unanimously resolved to approve and ratify the policy for formal adoption.

These policies are now formally adopted and will be implemented accordingly.

Min 2101118 Reports on meetings attended by Councillors

12.1 Consultation with the South East of the Village

A productive and well-attended meeting took place, with approximately twenty residents participating. Attendees expressed a preference for online meetings, noting that they were more accessible and convenient than in-person gatherings. As a result, it was agreed that online meetings will become a regular occurrence.

Key concerns raised during the discussion included issues with local bus routes and the challenges parents face in securing school transportation for their children. Additionally, inconsiderate parking was highlighted as an ongoing problem. In response, Cllr. Hastings confirmed that she would report specific incidents to the local PCSOs for further action.

12.2 Lancashire Road Safety Partnership

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Cllr Hastings attended the most recent meeting with County Councillor Rupert Swarbrick who confirmed he would look to set up a working group with a view of rolling out 20mph speed limits across Lancashire.

12.3 Story Homes

Informal meeting attended with Story Homes during the Regulation 14 Consultation period. The Chair confirmed it was a positive meeting and we would look to meet again in the near future.

12.4 Speed Management Update

Evidence received to date shows that speeding has reduced in the village.

12.5 Meeting with Maya Ellis MP.

Council noted the previously circulated report from the meeting with Maya Ellis.

Min 2101119 Correspondence

13.1 To note the Lengthsmans report.

Council noted the Lengthsmans report as published on the agenda and supporting information pack.

13.2 To note the recent correspondence from a resident

Cllr Hastings recently met with Watkins Jones who have located correspondence to suggest that Lancashire County Council are responsible for the damaged fence line. Concerns have since been raised that they will remove the fence but not reinstate.

Min 2101120 Date of Next Meeting

Finance Committee meeting - Tuesday 4th March 2025 at 6:45pm in The Toll Bar Cottage, 476 Garstang Road, Preston, Lancashire, PR3 5JB

Full Council meeting – Tuesday 4th March at 7:30pm in The Toll Bar Cottage, 476 Garstang Road, Preston, Lancashire, PR3 5JB.

Meeting closed by Chair, Cllr. P Hastings at 20:51

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Part II – Staffing Matters

pursuant to Schedule 12A of the Local Government Act 1972, the press and public be excluded from the meeting during the discussion of the following item(s) on the agenda, due to the confidential nature of the business to be transacted and for other special reasons arising from the nature of that business or of the proceedings